

It's simple,
smart &
most of all
it's elegant.

eTDS Environment

USER MANUAL v1.1



National Board of Revenue, Bangladesh
জাতীয় রাজস্ব বোর্ড, বাংলাদেশ

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Moves forward
UNFETTERED

Registration

Welcome to eTDS

visit: www.etds.gov.bd



National Board of Revenue, Bangladesh
জাতীয় রাজস্ব বোর্ড, বাংলাদেশ

It's **simple**,
smart & most of all,
It's **elegant**

Welcome to
eTDS Environment

You simply carry out your payment and the application will take care of the rest.

Just login and start exploring.

If you are not a registered user, please sign up first. Click the registration button to fill in and submit the form.
For more help, see [User Manual](#)

TIN of Withholding Authority

I'm not a robot 

eTDS Environment is owned and operated by the National Board of Revenue. Any fraudulent use of eTDS Environment is punishable under the Income Tax Ordinance, 1988, the Information and Communication Technology Act, 2006 or any other legislation in force in Bangladesh.
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For more help, see [User Manual](#)

Remember me [Forgot Password?](#)

I'm not a robot 

The eTDS Environment system is primarily used by tax withholding authorities. We identify users based on their Taxpayer Identification Number (TIN). Every user has a unique 12-digit TIN. A user can log into this system using that TIN.

You must be a registered user to use this system. If you are already a registered user, you can log in and start using right away.

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For more help, see [User Manual](#)

I'm not a robot 
reCAPTCHA
Privacy - Terms



To register, simply click the registration button.

Welcome to eTDS Environment

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Just login and start exploring.

If you are not a registered user, please sign up first. Click the registration button to fill in and submit the form.

For more help, see [User Manual](#)

Login

Registration

TIN of Withholding Authority

Verify

I'm not a robot



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Just login and start exploring

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For more help, see [User Manual](#)

Login

Registration



Remember me

[Forgot Password?](#)

I'm not a robot



Login



Welcome to eTDS Environment

You simply carry out your payment and the application will take care of the rest.

Just login and start exploring.

If you are not a registered user, please sign up first. Click the registration button to fill in and submit the form.

For more help, see [User Manual](#) 

Login

Registration

TIN of Withholding Authority

Verify

I'm not a robot



reCAPTCHA
Privacy - Terms

In the 'TIN of Withholding Authority' field, enter your TIN and click Verify. Don't forget to check the captcha to ensure you're not a robot.

After verifying the TIN, you can move to the following steps:

The system will display the last three digits of the mobile number registered under the TIN and prompt you for that number. If you receive an error message stating that no phone number was found, please select the Custom Registration option.

Welcome to
eTDS Environment

You simply carry out your payment and the application will take care of the rest.

Just login and start exploring.

If you are not a registered user, please sign up first. Click the registration button to fill in and submit the form.
For more help, see [User Manual](#)

I'm not a robot  [Privacy](#) - [Terms](#)

Your TIN has been verified. For OTP, please enter the TIN verified mobile number ending with xxxxxxxx533.

[Forgot Mobile No?](#)

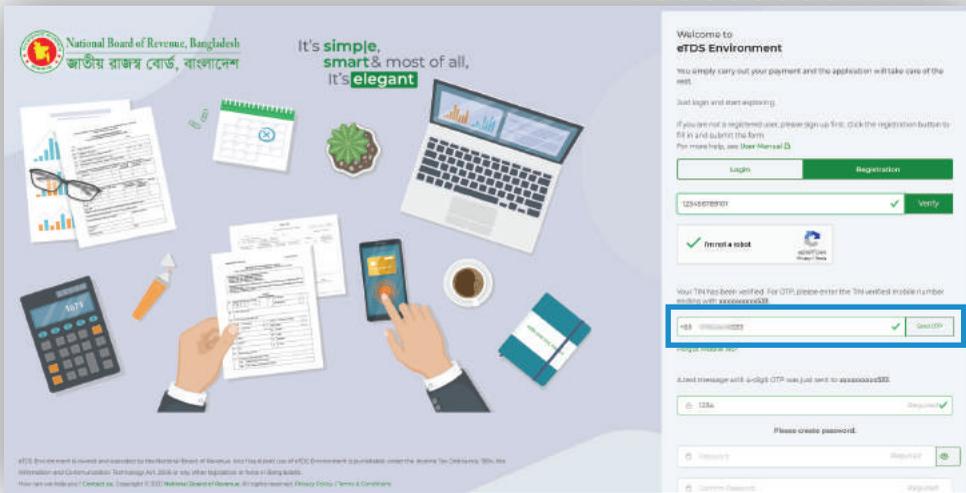
A text message with 4-digit OTP was just sent to xxxxxxxx533.

Required

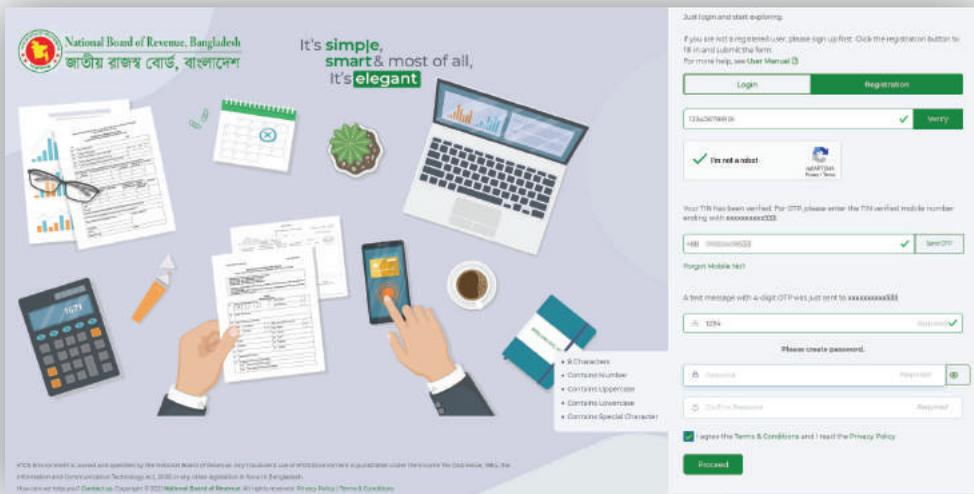
Please create password.

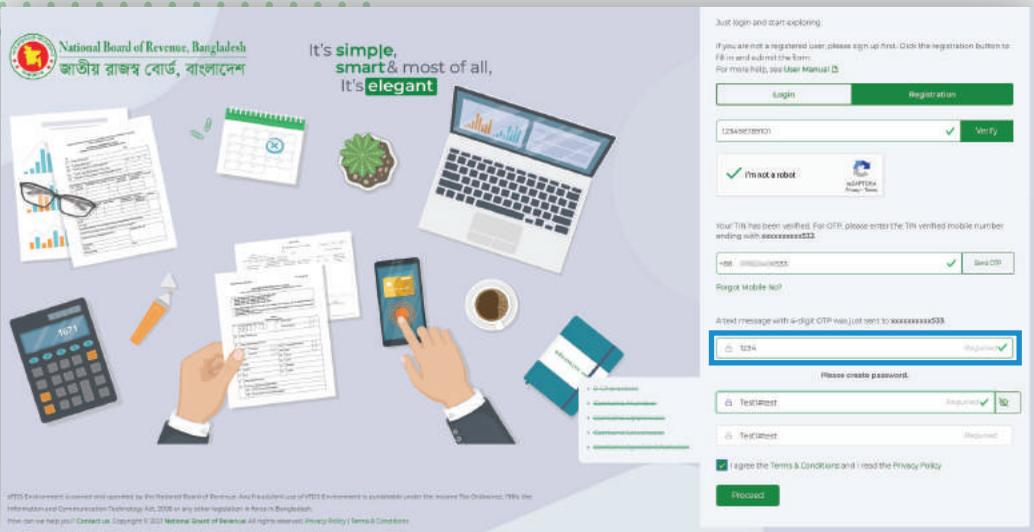
Required



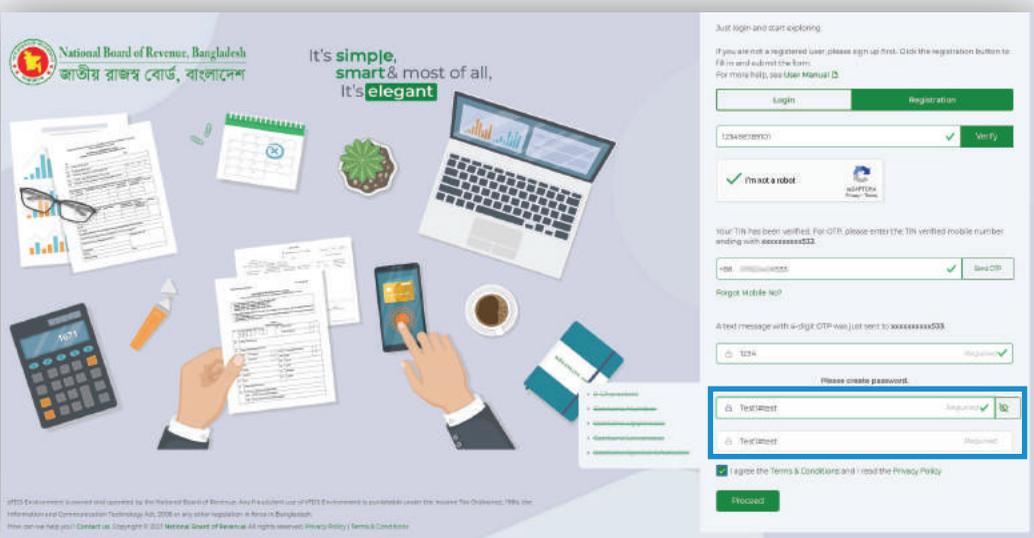


Enter the mobile number to receive a One-Time Password (OTP). If you can't remember your mobile number, please use the Custom Registration option.





Now enter the OTP and create a password based on the password policy.



You will be directed to the secondary registration page by the eTDS system. Click the Generate TCAN button to start the process. TCAN stands for Tax Collection Account Number. It is a 10-digit unique number used to identify the withholding authority.

The screenshot shows the 'eTDS Environment' interface for 'Tax Withholding Authority Registration'. The page includes a sidebar with navigation options like 'Dashboard', 'Services', 'Report & Return', 'Settings', and 'Manage Document'. The main form area contains the following fields and sections:

- TCAN:** A text input field with a 'Generate TCAN' button.
- Deductor Status & Substatus:** A dropdown menu set to 'Company' and a text input field containing 'Private Limited Company'.
- Deductor Type:** A dropdown menu set to 'Clinic'.
- Incorporation Number & Date:** Text input fields containing 'C-19409' and '2009-07-06'.
- Tax Zone & Circle:** Text input fields containing 'DL D/14' and 'DL D/14'.
- Secondary Phone & Email:** Text input fields for phone and email, each with an 'Optional' checkbox.
- Head Office Address:** A section with a 'holding No. & Road No.' field containing 'House no-10,Road no-05, Sector-4'.
- Class & Upstate / PS:** Text input fields containing 'D/14', 'Uttara', and 'Post Code'.
- Website URL:** A text input field with an 'Optional' checkbox.
- Liaison or a Branch office:** A radio button set to 'No' with the label 'Are you a liaison or branch office?'.

After generating the TCAN, you may select the deductor type. If you click the drop-down menu, you will see all of the categories.

The screenshot displays the 'eTDS Environment' web portal for 'Southern Food Ltd. The Deductors'. The main section is titled 'Tax Withholding Authority Registration'. On the left, a navigation menu includes 'Dashboard', 'Services' (Tax Deduction, Salary TDS, Tax Collection), 'Report & Return' (Monthly TDS (R-18), Monthly TCS (R-16), Monthly Salary (F-21), Withholding Tax Return), 'Settings', 'Manage Document', and 'Logout'. The 'Deductor Type' and 'Secondary Phone & Email' fields in the left menu are highlighted with blue boxes. The registration form contains the following fields and options:

- TCAN:** A text input field with a 'Generate TCAN' button.
- Deductor Status & Substatus:** A dropdown menu with 'Company' selected, and a 'Private Limited Company' button.
- Incorporation Number & Date:** Text input fields for 'C-18409' and '2009-07-06'.
- Tax Zone & Circle:** Text input fields for '02, Chaka' and '02, Chaka'.
- Secondary Phone & Email:** Text input fields for 'Secondary Phone' and 'Secondary Email', both with 'Optional' checkboxes checked.
- Head Office Address:** A text input field for 'House no-10/Road no-05, Sector-4'.
- District & Upazala / PS:** Text input fields for 'Dhaka', 'Uttara', and 'Postal Code'.
- Website URL:** A text input field for 'Website URL' with an 'Optional' checkbox checked.
- Liaison or a Branch office:** A radio button for 'Yes' and a checkbox for 'Are you a liaison or branch office?'.

You can provide a secondary phone number and email address, as well as the website address, if you have one.

If you have a liaison or a branch office, you can also include information about them. Simply click the Yes/No button and you'll be able to enter all of the necessary information.

eTDS Environment

Secondary Phone & Email:

Head Office Address

Holding No. & Road no.:

District & Upazila / PS:

Website URL:

Liaison or a Branch Office

Are you a liaison or branch office?

Principal Officer's Information

Principal Officer:

Designation & Mobile:

Email Address:

You must assign a Principal Officer as defined in the Income Tax Ordinance, 1984. Please fill out all of the Principal Officer's fields.

The screenshot shows the 'eTDS Environment' web interface. The page title is 'eTDS Environment' and the user is logged in as 'Southern Food Ltd.' with TIN '1234567890'. The form is titled 'Principal Officer's Information' and is highlighted with a blue border. The form fields are as follows:

- Secondary Phone & Email:** Two fields, both marked as 'Optional' and 'Required' (with a green checkmark).
- Head Office Address:** A text field containing 'House no-10,Road no-05, Sector-6'.
- District & Upazila / PS:** Two dropdown menus, one selected with 'Dhaka' and the other with 'Uttara'.
- Website URL:** A text field marked as 'Optional'.
- Liaison or a Branch office:** A radio button group with 'Liaison' selected and the text 'Are you a liaison or branch office?'.
- Principal Officer's Information:** A section containing:
 - Principal Officer:** A text field with a 'Verify' button.
 - Designation & Mobile:** A dropdown menu for 'Designation' (marked 'Required') and a text field for 'Mobile Number' (marked 'Required').
 - Email Address:** A text field (marked 'Required').

At the bottom of the form, there are two buttons: a green 'Submit' button and a yellow 'Reset' button.

After filling out all of the required fields, simply click the Submit button, and the eTDS system will display a success message.

Congratulations!
Registration has been completed.

You can now log in with your TIN as your user ID and the password you just created.

The screenshot displays the 'eTDS Environment' dashboard. On the left is a navigation menu with 'Dashboard' highlighted. The main content area includes:

- Latest Notification & Reminder:** Tax payments shall be made by:
(a) automated challan (A-challan), pay order or demand draft or account payee cheque of a scheduled bank issued in favour of the Deputy Commissioner of Taxes of the concerned taxes circle; or
(b) (electronic payment (e-payment)). If the payment amount does not exceed Taxa-5 lakh, it shall be made by automated challan or electronic payment (e-payment).
- Upcoming Events:** The next instalment of advance tax is September 30, 2021.
- Monthly TDS Payment Summary:** A bar chart showing monthly TDS payments with a '+15.00% Last Month Growth' indicator.

At the bottom, there is a cookie consent banner with 'Accept Cookies' and 'Accept All Cookies' buttons, the latter of which is highlighted with a blue box.

You may be prompted to accept cookies. Accept all cookies by clicking the button, and you're good to go.

Feel the
technology
that turns into

COMFORT

RCustom Registration





Not to worry!

To register, simply follow the steps below:

Enter TIN in the 'TIN of Withholding Authority' field and click Verify.

Don't forget to check the captcha to ensure you're not a robot. The name will appear automatically after the verification is completed.

Welcome to
eTDS Environment

Please provide Withholding Authority information.

123456789101 Verify

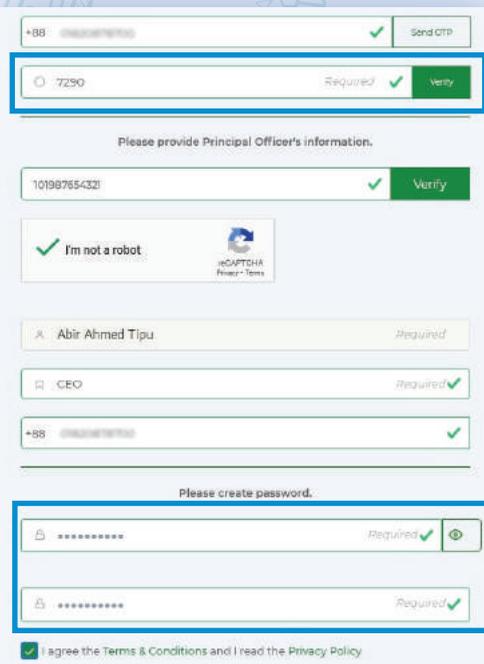
Required

+88 01820878700 Send OTP

Provide Email of the Withholding Authority.

Enter the Mobile number and click on Send OTP button to receive a One-Time Password (OTP).

Now enter the OTP and create a password based on the password policy.



The screenshot shows a registration form with the following fields and sections:

- Phone number field: +BB: [redacted] with a green checkmark and a "Send OTP" button.
- OTP field: [7250] with a "Required" label, a green checkmark, and a "Verify" button. This field is highlighted with a blue border.
- Section: "Please provide Principal Officer's information."
- Principal Officer ID field: 101997654321 with a green checkmark and a "Verify" button.
- reCAPTCHA: "I'm not a robot" with a green checkmark and the reCAPTCHA logo.
- Name field: Abir Ahmed Tipu with a "Required" label.
- Designation field: CEO with a "Required" label and a green checkmark.
- Phone number field: +BB: [redacted] with a green checkmark.
- Section: "Please create password."
- Password field 1: [redacted] with a "Required" label, a green checkmark, and an eye icon to toggle visibility.
- Password field 2: [redacted] with a "Required" label and a green checkmark.
- Agreement: A checked checkbox followed by the text "I agree the Terms & Conditions and I read the Privacy Policy".

You must **assign a Principal Officer** as defined in the Income Tax Ordinance, 1984. Please fill out all of the Principal Officer's fields.

Principal Officer for Regular Registration

The screenshot shows the 'eTDS Environment' web form for regular registration. The form is titled 'eTDS Environment' and includes a sidebar with navigation options: Dashboard, Services (Tax Deduction, Salary TDS, Tax Collection), Report & Return (Monthly TDS (R-10), Monthly TDS (R-18), Monthly Salary (R-21), Withholding Tax Return), Settings, Manage Domain, and Logout. The form fields are as follows:

- Secondary Phone & Email:** Includes fields for 'Secondary Phone' (with a '+91' prefix and 'Optional' status) and 'Secondary Email' (with a '@' symbol and 'Optional' status).
- Head Office Address:** Includes 'Holding No. & Road no.' (filled with 'House no-10,Road no-05, Sector-4'), 'District & Upazila / PS' (with dropdowns for 'Dhaka' and 'Uttara' and a 'Postal Code' field), and 'Website URL' (with 'Optional' status).
- Liaison or a Branch office:** A checkbox labeled 'Are you a liaison or branch office?' is currently unchecked.
- Principal Officer's information:** A section containing:
 - 'Principal Officer' field with a 'Verify' button and a 'Name' dropdown.
 - 'Designation & Mobile' section with 'Designation' (Required) and 'Mobile Number' (Required, with a '+91' prefix).
 - 'Email Address' field (Required).

At the bottom of the form are 'Submit' and 'Reset' buttons.

Principal Officer for Custom Registration

National Board of Revenue, Bangladesh
জাতীয় রাজস্ব বোর্ড, বাংলাদেশ

It's **simple**,
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It's **elegant**

southernfood@gmail.com (Required) ✓

+88 01800000000 (Required) ✓ Send OTP

TIN (Required) ✓ Verify

Please provide Principal Officer's information.

10187654321 (Required) ✓ Verify

I'm not a robot 

Adir Ahmed Tudu (Required)

CEO (Required) ✓

+88 01800000000 (Required) ✓

Please create password.

***** (Required) ✓

***** (Required) ✓

I agree the Terms & Conditions and I read the Privacy Policy

Register

ITDG Environment solution are operated by the National Board of Revenue. Any fraudulent use of ITDG Environment is punishable under the various Tax Ordinance, 1988, the Information and Communication Technology Act, 2006 or any other legislation in force in Bangladesh.
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If all of the information is correct, the officer will approve the letter as well as the withholding authority in the eTDS system. You will be able to log in and use all of the functionality once your application has been approved.

The withholding authority will receive a letter following the creation of a password. Please complete the letter and return it to your circle office.

Welcome to
eTDS Environment

Please provide Withholding Authority information.

12345678910 | Verify

A Southern Food Ltd. |

southernfood@gmail.com | Required

+88 | Send OTP

7290 | Required | Verify

Please provide Principal Officer's information.

101987654321 | Verify

I'm not a robot | 

A Abir Ahmed Tipu | Required

CEO | Required

+88 |



southernfood@gmail.com | Required

+88 | Send OTP

7290 | Required | Verify

Please provide Principal Officer's information.

101987654321 | Verify

I'm not a robot | 

A Abir Ahmed Tipu | Required

CEO | Required

+88 |

Please create password.

***** | Required

***** | Required

I agree the Terms & Conditions and I read the Privacy Policy

Pay TDS with & SIMPLICITY & ELEGANCE

The screenshot displays the eTDS Environment web portal. The left sidebar contains navigation options: Dashboard, Services (Tax Deduction, Salary TDS, Tax Collection), Report & Return (Monthly TDS (F-10), Monthly TDS (F-10), Monthly Salary (F-27), Withholding Tax Return), Settings (Profile, Manage Deductee, Manage Contract, Manage Employee, Manage Document), and Logout. The main content area is titled 'eTDS Environment' and shows the 'Tax Deductor Credential' for Southern Food Ltd. with fields for Name, Email, Mobile, TCAN, Tax Zone, and Tax Circle. Below this is the 'Additional Information' section with fields for User Type, Secondary Phone, Secondary Email, Website, Incorporation No., Trade License, BIR, and Head Office Address. The 'Principal Officer' section shows 'Ahr Ahmed Taps' with fields for TIN / Username, Designation, Mobile, and Email. The 'Assigned Officer' section shows 'Imrul Haan' with similar fields. A '+ Assign' button is present in the Assigned Officer section. The footer contains the text: 'How can we help you? Contact us. Copyright © 2021 National Board of Revenue. All rights reserved.'

After the registration the eTDS system will take you directly to the Profile page. You may be prompted to accept cookies. Accept all cookies by clicking the button, and you're good to go. You can add your company logo, update your information as well as you can add the assign officer.

we focus on
SIMPLICITY

Manage Deductee

You will be able to add your deductee in two ways in this system.

If the list is long, it may be difficult to include every single deductee. As a result, you can find a sample Excel file to download. For your convenience, this Excel file includes a top row.

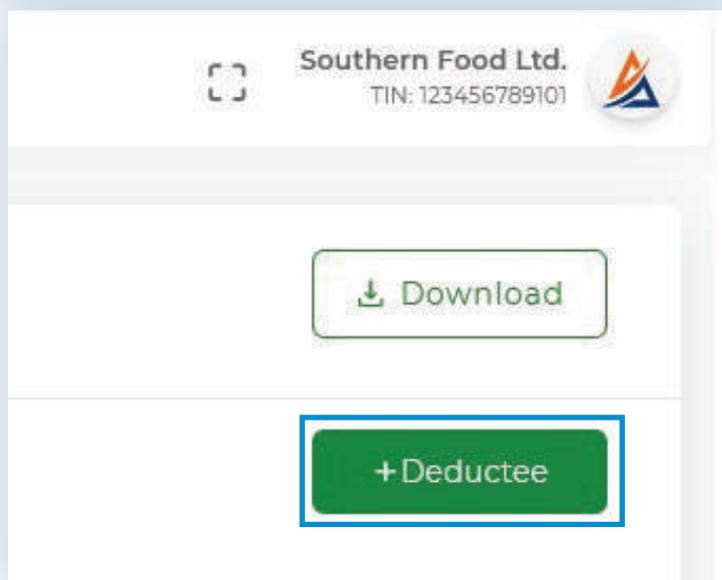
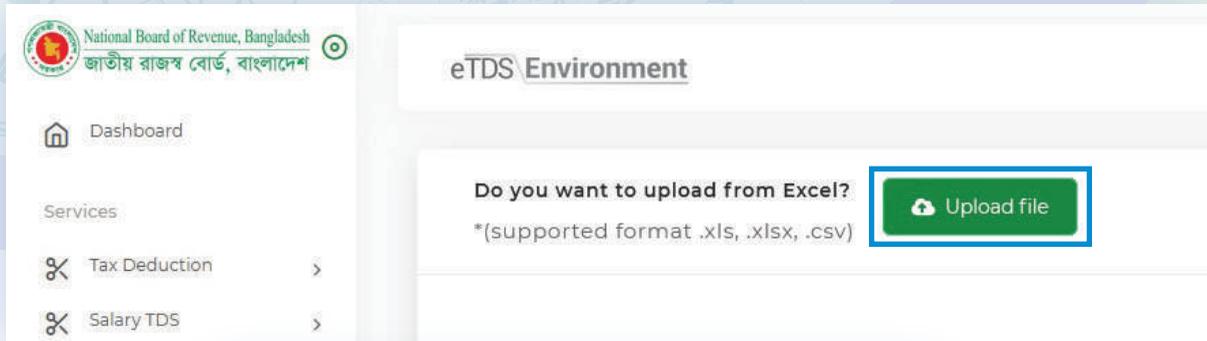
You can add a single deductee by clicking the **'+Deductee'** button, or you can add deductees in bulk or in large numbers by uploading the Excel file.

The screenshot shows the 'eTDS Environment' interface. On the left is a navigation menu with options like 'Dashboard', 'Services', 'Tax Deduction', 'Salary TDS', 'Tax Collection', 'Report & Return', and 'Settings'. The main area displays a table of deductees with columns for ID, Name, TIN, MID, Phone, Special Rates, Status, and Action. Above the table, there are buttons for 'Upload File', 'Download sample excel file', and '+Deductee'. A search bar is also present.

#	DEDUCTEE NAME	TIN	MID	PHONE	SPECIAL RATES	STATUS	ACTION
1	Chandix health Mental	123456789101	N/A	9876543210	0%	Active	[Edit] [Delete]
2	Mu Zahurul Islam Khan	123456789201	N/A	9876543210	0%	Active	[Edit] [Delete]
3	Quao Md Jafarullah	123456789302	N/A	9876543210	0%	Active	[Edit] [Delete]
4	Md. Baibur Rahman	123456789403	N/A	9876543210	0%	Active	[Edit] [Delete]
5	Md Emdebul Haque	123456789504	N/A	9876543210	0%	Active	[Edit] [Delete]
6	Abdul Owaid	123456789605	N/A	9876543210	0%	Active	[Edit] [Delete]

This close-up shows the '+Deductee' button, which is highlighted with a blue border. It is located below a 'Download' button in the interface.

This close-up shows the 'Download sample excel file' button and the '+Deductee' button. The '+Deductee' button is highlighted with a blue border. It is located below the 'Download' button in the interface.



Fill in the deductee information one by one without deleting the top row, then save and upload the file. A success, duplicate, or error message will appear on the eTDS system.

If one of your deductees does not have a TIN and you want to enroll them in the eTDS system, you must use the '**+Deductee**' button.

Your deductee may have some special cases. For example, a special tax rate, a lower tax rate, a tax exemption, and so on. You will be able to apply all of these attributes to your deductees after you save them in the eTDS system and then click the edit button from the deductee list.

eTDS Environment

Do you want to upload from Excel? [Upload file](#) [Download sample excel file](#) [Download](#)

*[supported format: .xls, .xlsx, .csv]

#	DEDUCTEE NAME	TIN	NID	PHONE	SPECIAL RATES	STATUS	ACTION
1	Chandra Nath Mandal	12345678910	N/A	XXXXXXXXXX	0%	Active	Edit Delete
2	Mr Zahimul Islam Khan	12345678920	N/A	XXXXXXXXXX	0%	Active	Edit Delete
3	Quazi Md. Jafarullah	12345678930	N/A	XXXXXXXXXX	0%	Active	Edit Delete
4	Mr. Bazlul Rahman	12345678940	N/A	XXXXXXXXXX	0%	Active	Edit Delete
5	Mr Emdadul Haque	12345678950	N/A	XXXXXXXXXX	0%	Active	Edit Delete
6	Abdul Olayhad	12345678960	N/A	XXXXXXXXXX	0%	Active	Edit Delete

[+ Deductee](#)

We Focus on your
COMFORTABILITY

Manage Contract

Go to 'MANAGE CONTRACT' and enter the contract number and name. Choose a time frame and a total amount.

The screenshot displays the 'eTDS Environment' web interface. On the left is a navigation sidebar with options like 'Dashboard', 'Services' (Tax Deduction, Salary TDS, Tax Collection), 'Report & Return' (Monthly TDS, Monthly TCS, Monthly Salary, Withholding Tax Return), and 'Settings' (Profile, Manage Deductee, Manage Contract, Manage Employees, Manage Document, Logout). The 'Manage Contract' option is highlighted in green. The main content area is divided into two sections: 'Create Contract' and 'Add Partners'. The 'Create Contract' section contains input fields for 'Contract Number' (Required), 'Contract Name' (Optional), 'Contract Time Period' (with date pickers for start and end dates), and 'Total Amount' (with a dropdown for 'Contract amount'). The 'Add Partners' section has a table with columns for 'Partner Name', 'Contract Amount', and 'Action'. A search bar is present for 'Select Partner', and a '+ Add Partner' button is visible. Below the table, it says 'No data Available'. A 'Submit' button is at the bottom of the form.

Partners are easily added by selecting partner, and this contract can be made with a single partner or multiple partners.

You can also prepare the TDS if you do not have a written contract with your deductee. However, the eTDS system will display this informal contract as '0'.

The screenshot displays the 'eTDS Environment' interface. On the left is a navigation menu with options like 'Dashboard', 'Services' (Tax Deduction, Salary TDS, Tax Collection), 'Report & Return' (Monthly TDS, TCS, Salary), 'Settings' (Profile, Manage Deductee, Manage Contract, Manage Employee, Manage Document), and 'Logout'. The main area is titled 'eTDS Environment' and contains two sections: 'Create Contract' and 'Add Partners'. The 'Create Contract' section has fields for 'Contract Number' (required), 'Contract Name' (optional), 'Contract Time Period' (with date pickers for start and end), and 'Total Amount' (with a dropdown for 'Contract amount'). The 'Add Partners' section has a table with columns for 'Partner Name', 'Contract Amount', and 'Action'. A dropdown menu is open under 'Partner Name', and a 'Contract amount' field is visible. A 'Submit' button is at the bottom of the 'Add Partners' section. The footer of the interface reads: 'How can we help you? Contact us. Copyright © 2021 National Board of Revenue. All rights reserved.'

Please remember that the cumulative rule will also be applied to this informal contract.

You feel connected
at all the TIME

EManage Employee

You will be able to add employee in two ways in this system.

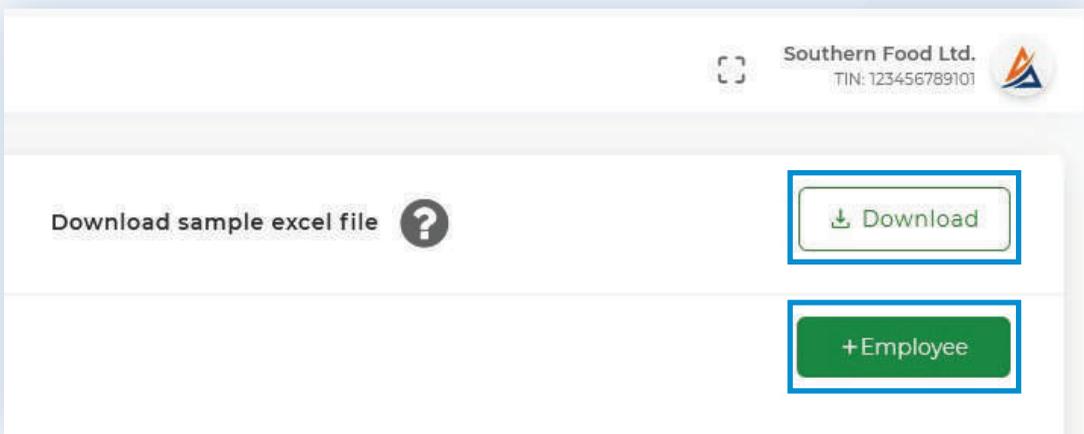
You can add a single employee by clicking the **'+Employee'** button, or you can add employees in bulk or in large numbers by **uploading the Excel file**.

The screenshot shows the eTDS Environment interface. At the top, there is a header with the National Board of Revenue logo and the text "eTDS Environment". On the right, it says "Southern Food Ltd. TIN: 1234567890". Below the header, there is a section titled "Do you want to upload from Excel?" with a sub-note "(supported format: xls,xlsx, csv)". There are two buttons: "Upload file" (highlighted with a red box) and "Download sample excel file" (with a question mark icon). To the right of this section is a "Download" button. Below this is a "+ Employee" button (highlighted with a red box). A search bar is present with the text "Search by TIN". The main area contains a table with the following data:

#	EMPLOYEE NAME	DESIGNATION	TIN	MID	STATUS	ACTION
1	CHANDRA NATH MANDAL	MEDICAL INFORMATION OFFICER	12345678900	N/A	●	ⓘ ⚙️ 🗑️
2	Mr Zahoor Islam Khan	MEDICAL INFORMATION OFFICER	123456789102	N/A	●	ⓘ ⚙️ 🗑️
3	Quazi Muzaffarullah	MEDICAL INFORMATION OFFICER	123456789103	N/A	●	ⓘ ⚙️ 🗑️
4	Mr Bictor Rahman	SR MEDICAL INFORMATION OFFICER	123456789104	N/A	●	ⓘ ⚙️ 🗑️
5	Mr Emrooal Haque	MEDICAL INFORMATION OFFICER	123456789105	N/A	●	ⓘ ⚙️ 🗑️
6	Abdul Owahed	SR MEDICAL INFORMATION OFFICER	123456789106	N/A	●	ⓘ ⚙️ 🗑️
7	MR HABIBUR RAHMAN	SENIOR AREA EXECUTIVE	123456789107	N/A	●	ⓘ ⚙️ 🗑️
8	Mr Mokaddes Hossain	SALES EXECUTIVE	123456789108	N/A	●	ⓘ ⚙️ 🗑️
9	Mohammad Shamsul Huda	SALES MANAGER	123456789109	N/A	●	ⓘ ⚙️ 🗑️
10	Dr. Kabir Ahmed	SR MEDICAL INFORMATION OFFICER	123456789110	N/A	●	ⓘ ⚙️ 🗑️

At the bottom of the table, there is a "Rows per page: 10" dropdown and a pagination indicator "1 - 10 of 26".

You can find a sample Excel file to **download**.
For your convenience, this Excel file
includes a top row.

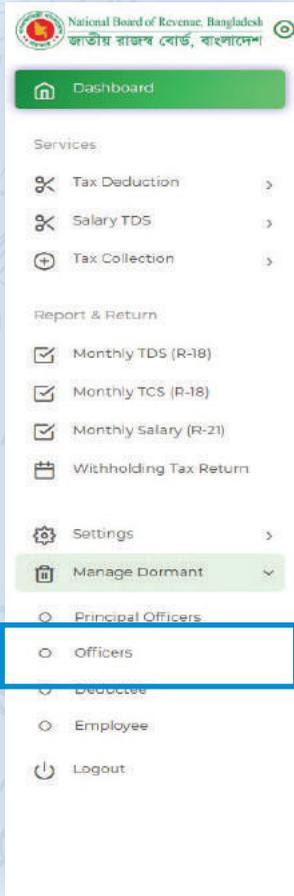


The screenshot shows a web interface for Southern Food Ltd. The header includes the company name, TIN: 123456789101, and a logo. Below the header, there is a section with the text "Download sample excel file" followed by a question mark icon. To the right of this text is a "Download" button with a download icon. Below this section is a "+Employee" button.

Fill in the employee information one by one without deleting the top row, then save and upload the file. A success, duplicate, or error message will appear on the eTDS system.

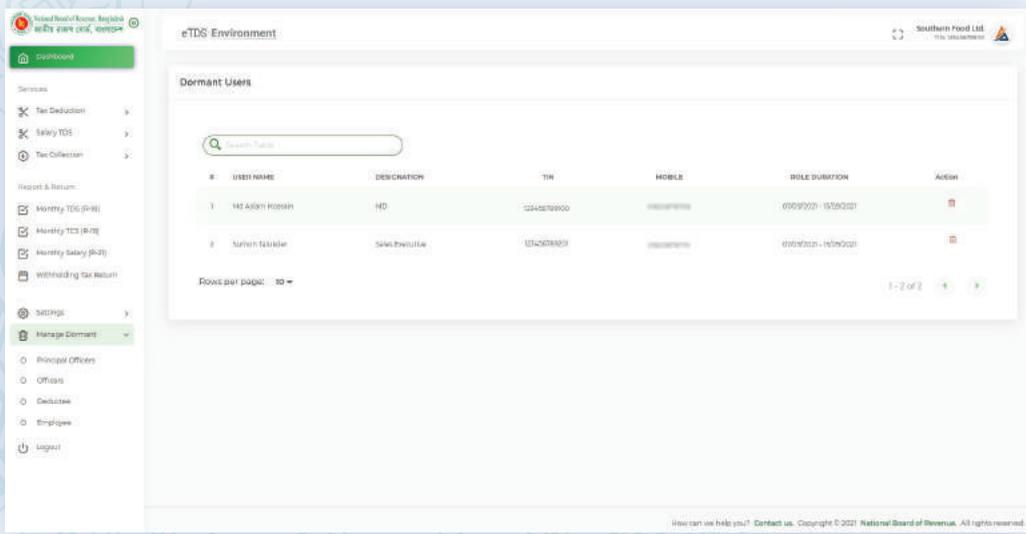


Manage Dormant



We do not delete data from the entire system when you delete a deductee or an employee. We simply move them to the dormant user category, where you can find all of the deleted entry.

All data is saved there for future reference. If the deductee or employee is not involved in any type of transaction, you can permanently delete them from the dormant section.



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Tax Deduction > Prepare TDS

You can either prepare TDS one by one or in bulk by uploading an Excel file. A sample Excel file is available for download. This Excel file includes a top row for your convenience.

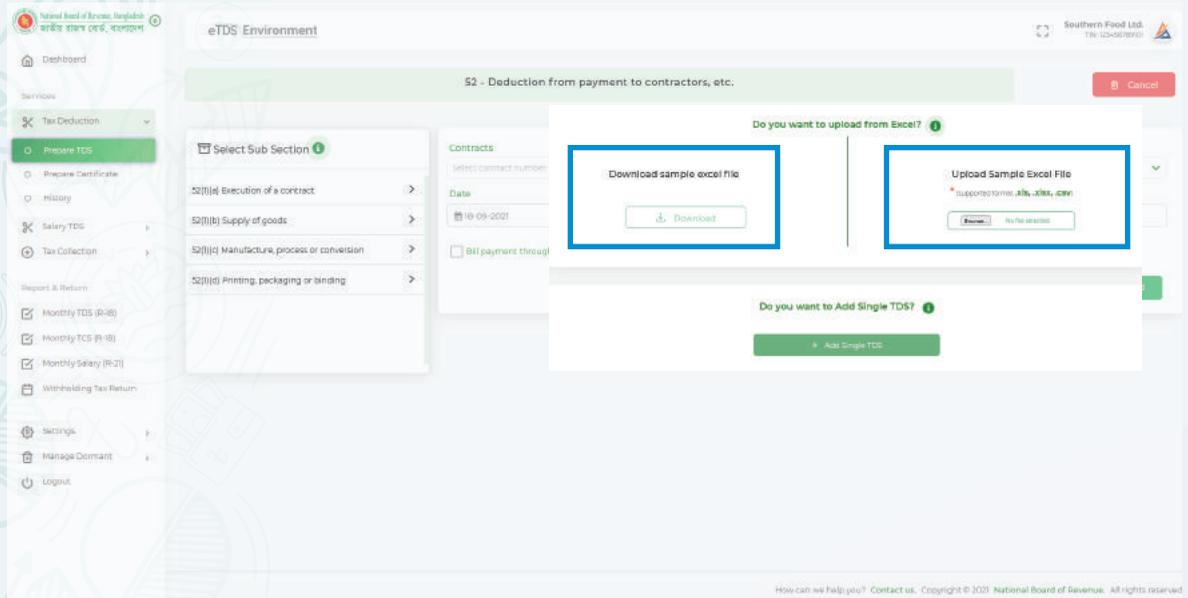
The screenshot displays the eTDS Environment web application. On the left, a sidebar menu lists various services, with 'Prepare TDS' highlighted in green. The main content area is titled 'eTDS Environment' and shows a 'Select Section' dropdown menu. Below the menu, there are two main sections: 'Do you want to upload from Excel?' and 'Do you want to Add Single TDS?'. The 'Do you want to upload from Excel?' section has a 'Download sample excel file' button and an 'Upload Sample Excel File' button with a 'Browse...' button. The 'Do you want to Add Single TDS?' section has an '+ Add Single TDS' button. The footer of the page contains the text: 'How can we help you? Contact us. Copyright © 2021 National Board of Revenue. All rights reserved.'

Fill in the TDS data without deleting the top row, then save and upload the file. A success, duplicate, or error message will appear on the eTDS system.

Please remember that TDS can only be prepared for deductees who have been added to the system beforehand.

First, select a section. If the selected section has subsections, they will be displayed on the following page. If you have a subsection, select it.

Choose contract information. If you don't have a contract, select an informal contract. Selecting the informal contract will display the entire list of deductees, while selecting the specific contract will display the deductee with whom you made that contract. Similarly, fill out all of the other required fields.



A calculator button will appear, and clicking on it will display all of the calculations, including tax rate, penalty, and cumulative. The cumulative method has been added to this system, and it is automatically adjusted.

Payment

You can pay online using a Mastercard/Visa card/MFS (bKash, Nagad, etc.) or you can make payment Over The Counter (OTC).

Payment can be made using the Automated Challan System (ACS). The Ministry of Finance introduced the A-Challan payment method.

If you wish to pay over the counter, select OTC. You will be provided with a challan number that can be downloaded, as well as an email notification. You can pay directly to any bank using that challan number.

OTC payment initiated



Thank You

Your over the counter payment initiated successfully.

Your challan no. is 2122-0000003706.
Please go to your nearest bank and pay to
15000000

[Challan History](#)



TAX Payment Successful



Thank You

Transaction completed Successfully

Please check your transaction history for
more Details

[Challan history](#)

[Challan form](#)

Prepare Certificate

You can generate a certificate of deduction and send it to the deductee via email.

The screenshot displays the 'eTDS Environment' web application. The left sidebar contains navigation options: Dashboard, Services (Tax Deduction, Prepare TDS, Prepare Certificate, History), Salary TDS, Tax Collection, Report & Return (Monthly TDS, Monthly TCS, Monthly Salary, Withholding Tax Return), Settings, Manage Dormant, and Logout. The main content area is titled 'Prepare Certificate of Deduction' and includes a 'Date range' field set to '06-09-2021 - 15-09-2021', a 'Deductee' dropdown menu, and a 'Summary' button. Below these fields is a calendar grid for September 2021, with the date '15' highlighted in green. At the bottom of the calendar, there are 'Cancel' and 'Apply' buttons. The footer of the application contains the text: 'How can we help you? Contact us. Copyright © 2021 National Board of Revenue. All rights reserved.'

History

All of your previous transactions will be available to you in this page.

The screenshot displays the 'eTDS Environment' interface. On the left is a navigation sidebar with options like Dashboard, Services, Tax Deduction, Prepare TDS, Prepare Certificate, History (highlighted), Salary TDS, Tax Collection, Report & Return, Settings, Manage Dormant, and Logout. The main area is titled 'TDS Records' and contains a search bar and a table of records. The table has columns for S.No., DATE, SECTION NO & NAME, TDS AMOUNT, CHALLAN NO., CHALLAN DATE, PAYMENT METHOD, STATUS, and ACTION. There are 10 records listed, with the 10th record having a red status dot. At the bottom, it shows 'Rows per page: 10' and '1 - 10 of 15'.

S.No.	DATE	SECTION NO & NAME	TDS AMOUNT	CHALLAN NO.	CHALLAN DATE	PAYMENT METHOD	STATUS	ACTION
1	08/09/2021	52A - Deduction from...	₹ 40000.00	2122-0000003270	07/08/2021	Online Payment	●	🗑️ 📄
2	08/09/2021	52A - Deduction from...	₹ 50000.00	2122-0000004710	15/08/2021	-	●	🗑️ 📄
3	07/09/2021	52 - Deduction from ...	₹ 30000.00	2122-0000002810	27/08/2021	Online Payment	●	🗑️ 📄
4	07/09/2021	52 - Deduction from ...	₹ 20000.00	2122-0000009723	02/09/2021	Online Payment	●	🗑️ 📄
5	07/09/2021	52 - Deduction from ...	₹ 50000.00	2122-0000003870	07/09/2021	online payment	●	🗑️ 📄
6	12/09/2021	52A - Deduction from...	₹ 10000.00	2122-0000002870	15/08/2021	-	●	🗑️ 📄
7	16/09/2021	52 - Deduction from ...	₹ 10000.00	2122-0000006610	18/09/2021	Online Payment	●	🗑️ 📄
8	20/09/2021	52 - Deduction from ...	₹ 20000.00	2122-0000004823	24/09/2021	Online Payment	●	🗑️ 📄
9	24/09/2021	52 - Deduction from ...	₹ 50000.00	2122-0000009870	27/09/2021	online payment	●	🗑️ 📄
10	27/09/2021	52A - Deduction from...	₹ 50000.00	2122-0000004123	29/09/2021	-	●	🗑️ 📄

Salary TDS

This is the menu from which you can create Salary TDS for your employees. A sample Excel file is available for download. This Excel file includes a top row for your convenience.

Fill in the employee salary data without deleting the top row, then save and upload the file. A success, duplicate, or error message will appear on the eTDS system.

Please remember that Salary TDS can only be prepared for employees who have been added to the system beforehand, and the eTDS system will display a success message.

The screenshot displays the eTDS Environment interface. At the top, it says "eTDS Environment" and "Southern Food Ltd. The Employer". Below this is the "Salary TDS Deduction Upload List" section. There are two buttons: "Success" (green) and "Error" (red). A "Successfully Loaded" message is shown with a "Save and Pay" button. A search bar is present above a table of employee data. The table has columns for Employee ID, Employee Title, Employee Name, Employee Designation, Salary Month, Basic Salary, Allowances Cash, Benefit Hiresash, Others Hiresash, Total, Tax Deducted, and Cumulative Tax Deducted. The table contains 10 rows of data for August. At the bottom, it shows "Rows per page: 10" and "1 - 10 of 10".

#	Employee Title	Employee Name	Employee Designation	Salary Month	Basic Salary	Allowances Cash	Benefit Hiresash	Others Hiresash	Total	Tax Deducted	Cumulative Tax Deducted
1		Md Ruzul Amin	MEDICAL INFORMATION OFFICER	August	30000	10000	5000	1000	46000	2300	0
2		A. H. H. Shohul Hossain	FIELD EXECUTIVE	August	30000	10000	5000	1000	46000	2300	0
3		Md Ratan Ali Khan	SR MEDICAL INFORMATION OFFICER	August	30000	10000	5000	1000	46000	2300	0
4		Khondakar Shamulazzam	MEDICAL INFORMATION OFFICER	August	30000	10000	5000	1000	46000	2300	0
5		Sk. Kabir Ahmed	SR MEDICAL INFORMATION OFFICER	August	30000	10000	5000	1000	46000	2300	0
6		Mohammad Shamul Huda	SALES MANAGER	August	30000	10000	5000	1000	46000	2300	0
7		Md Farukdas Hossain	SALES EXECUTIVE	August	30000	10000	5000	1000	46000	2300	0
8		MD HABIBUR RAHMAN	SENIOR AREA EXECUTIVE	August	30000	10000	5000	1000	46000	2300	0
9		Abdul Owaid	SR MEDICAL INFORMATION OFFICER	August	30000	10000	5000	1000	46000	2300	0
10		Md Emroaoul Haque	MEDICAL INFORMATION OFFICER	August	30000	10000	5000	1000	46000	2300	0

Salary TDS History

This page will show you all of your previous transactions related to the Salary TDS

The screenshot shows the 'eTDS Environment' interface. On the left, a sidebar menu is visible with the 'History' option highlighted in green. The main content area is titled 'TDS Records' and contains a search bar and a table of records. The table has the following columns: S.No, DATE, CHALLAN DATE, CHALLAN NO., PAYMENT METHOD, TDS AMOUNT, STATUS, and ACTION. There are 6 records listed, each with a red status indicator and a lock icon in the action column. At the bottom of the table, it says 'Rows per page: 10' and '1 - 6 of 6'.

S.No	DATE	CHALLAN DATE	CHALLAN NO.	PAYMENT METHOD	TDS AMOUNT	STATUS	ACTION
1	16/06/2021	16/06/2021	1010-0000000001	Online Payment	₹ 20000	●	🔒
2	23/06/2021	23/06/2021	1010-0000000002	Online Payment	₹ 10000	●	🔒
3	23/06/2021	24/06/2021	1010-0000000003	Online Payment	₹ 30000	●	🔒
4	28/06/2021	28/06/2021	1010-0000004004	Online Payment	₹ 10000	●	🔒
5	29/06/2021	30/06/2021	1010-0000000005	Online Payment	₹ 20000	●	🔒
6	30/06/2021	29/06/2021	1010-0000006006	Online Payment	₹ 10000	●	🔒

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Report & Return

Monthly TDS (R-18)

This menu exhibits the TDS monthly report for Rule-18. Select the financial year and the month to overview the monthly report.

After publishing, you can download and email the report. By clicking submit, you can send the report directly to the circle office.

The screenshot displays the eTDS Environment web application interface. The header includes the National Board of Revenue logo and the user's name, Southern Food Ltd. The left sidebar contains navigation options: Dashboard, Services (Tax Deduction, Salary TDS, Tax Collection), Report & Return (Monthly TDS (R-18), Monthly TDS (R-18), Monthly Salary (R-20), Withholding Tax Return), Settings (Manage Dormant, Logout), and a Logout button. The main content area is titled "Monthly TDS Report (Rule-18)" and features a "Financial Year" dropdown set to "2020-2021" and a "Month" dropdown set to "August". A green "Summary" button is visible. Below this, a "Monthly TDS Summary" section shows "August, 2020-2021" and a "Publish Report" button. A search bar is present above a table with columns: #, DATE, SECTION NO & NAME, TDS AMOUNT, CHALLAN NO, CHALLAN DATE, and STATUS. The table currently displays "No data for table". At the bottom, it shows "Rows per page: 10" and "0 - 0 of 0". The footer contains the text: "How can we help you? Contact us. Copyright © 2021. National Board of Revenue. All rights reserved."



Monthly Salary (R-21)

The TDS monthly report for Rule-21 is displayed in this menu. To view the monthly report, select the financial year and month. You can download and email the report after it has been published. You can send the report directly to the circle office by clicking the submit button.

Monthly Salary Report (Rule-21)

Financial Year: 2020-2021 | Month: August | [Summary](#)

Monthly Salary Summary | August, 2020-2021 | [Publish Report](#)

Search Table

#	DATE	SECTION NO & NAME	TDS AMOUNT	CHALLAN NO	CHALLAN DATE	STATUS
No data for table						

Rows per page: 10 | 0 - 0 of 0

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Withholding Tax Return

Every company is required to submit two half-yearly withholding tax returns. To get a summary of that return, select the financial year and the first/second return.

After publishing, you can download and email the withholding tax return. By clicking submit, you can send the withholding tax return directly to the circle office.

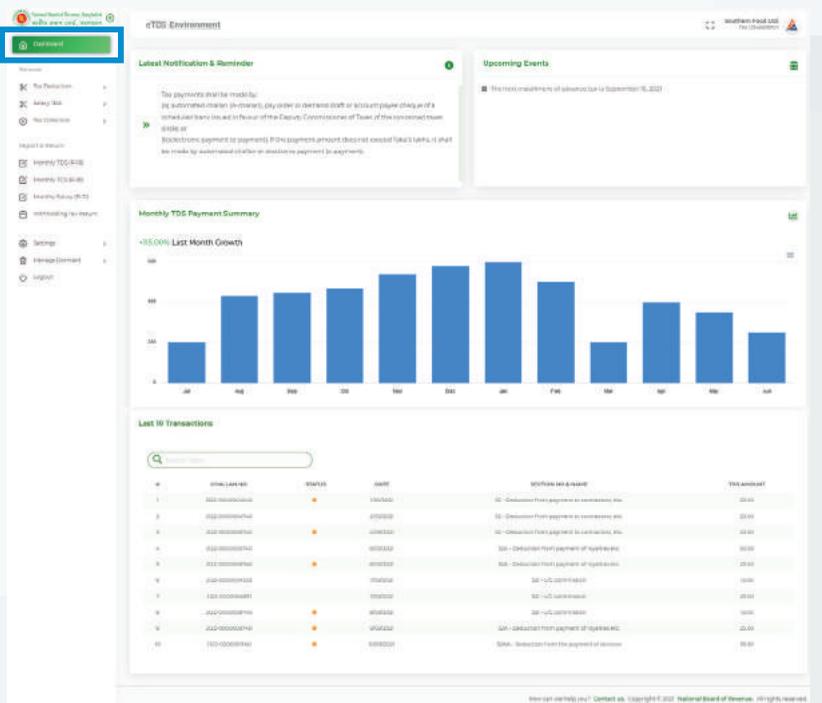
The screenshot displays the 'eTDS Environment' web application interface. The left sidebar contains navigation options: Dashboard, Services (Tax Deduction, Salary TDS, Tax Collector), Report & Return (Monthly TDS [R-1], Monthly TDS [R-1B], Monthly Salary [R-2]), and Settings (Manage Domain, Logout). The 'Withholding Tax Return' option is highlighted in the sidebar. The main content area shows the 'Withholding Tax Return' form with 'Financial Year' set to 2020-2021 and 'Half-yearly Tax Return' set to 'First Return - 01/07/2020 - 31/12/2020'. A 'Summary' button is visible. Below the form is the 'Withholding Return Summary' section, titled 'First Return, 2020-2021', with a 'Publish Return' button highlighted in a red box. A search bar is present above a table of return entries. The table has columns for S.No, DATE, CHALLAN NO, SECTION NO & NAME, STATUS, DEDUCTEE INVOLVED, and TDS AMOUNT. The table contains 10 rows of data, with the last row (S.No 10) having a status of 'N/A'. At the bottom of the table, it shows 'Rows per page: 10' and '1 - 10 of 07'.

S.No	DATE	CHALLAN NO	SECTION NO & NAME	STATUS	DEDUCTEE INVOLVED	TDS AMOUNT
1	14/06/2021		52- Deduction from payment to contractors, etc.		₹ 6.00	₹ 6.00
2	14/06/2021		52- Deduction from payment to contractors, etc.		₹ 6.00	₹ 6.00
3	16/06/2021		52- Deduction from payment to contractors, etc.		₹ 3.00	₹ 3.00
4	16/06/2021		52- Deduction from payment to contractors, etc.		₹ 6.00	₹ 6.00
5	16/06/2021		52- Deduction from payment to contractors, etc.		₹ 6.00	₹ 6.00
6	16/06/2021	2122-000000804	52- Deduction from payment to contractors, etc.		₹ 30.00	₹ 30.00
7	16/06/2021	2122-000000881	52- Deduction from payment to contractors, etc.		₹ 12.00	₹ 12.00
8	22/06/2021	N/A	52- Deduction from payment to contractors, etc.		₹ 10.00	₹ 10.00
9	23/06/2021	N/A	52- Deduction from payment to contractors, etc.		₹ 10.00	₹ 10.00
10	23/06/2021	N/A	52- Deduction from payment to contractors, etc.		₹ 10.00	₹ 10.00

Dashboard

When you log in to the eTDS system, you will see four different types of information in the dashboard:

- The latest notifications and reminders
- Information about the upcoming events
- Monthly payment summary
- The history of last 10 transactions



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National Board of Revenue, Bangladesh

জাতীয় রাজস্ব বোর্ড, বাংলাদেশ